

**PROVINCE OF B.C.  
Local Occupational Safety and Health  
Committee Meeting**

Ministry \_\_\_\_\_ Region \_\_\_\_\_

Location Address: \_\_\_\_\_

Date of Previous Meeting \_\_\_\_\_ Time \_\_\_\_\_

Committee Worksite Jurisdictions:

\_\_\_\_\_  
\_\_\_\_\_

Committee Members Present  
Employer Representatives

BCGEU Representatives  
or Bargaining Agent

\_\_\_\_\_  
\_\_\_\_\_

Co-Chair \_\_\_\_\_

Co-Chair \_\_\_\_\_

***Meeting Agenda***

1. Call to Order
2. Circulation and adoption of agenda items
3. Regarding of Previous minutes and old minutes
4. New Business
  - accident investigation reports and recommended corrective Action
  - reports of inspection and recommended actions
  - reports of members
  - introduction of new business
5. Delegation of special duties to committee members

***Distribution of Minutes***

- BCGEU, Area Office or Bargaining Agent
- Joint Occupational Safety and Health Committee (Ministry Second Level)